

System Overview



Account
Acme



Site
Blackburn Office



Site
Burwood Office



Location
Reception



Location
Staff Carpark Entrance



Location
Front Desk



QR Code Posters & Kiosks

Each Location may have any number of QR Code Posters and Kiosks
QR Code Posters are used by the Visitor to sign in with their phone. A kiosk is for manual sign ins.



Reception



Staff Carpark Entrance



Front Desk



Visitor Types

All QR Code Posters (when scanned with a phone) and Kiosks share the same set of Visitor Types
(A Visitor Type is the role a visitor selects when they sign in, eg: Contractor)



< Questions

Reason for visit? *

Meeting

COVID-19

Have you returned from any country where the coronavirus is active within the last 14 days? *

Forms

Any one Form can be used with any one Visitor Type
(A Form is made up of the fields a visitor fills out as they sign in)

< Visitor Profile

Your Photo



First Name *

John

Last Name *

Doc

Email ID *

john@acme.com

Mobile Number *