Enterprise System Overview

vPass — THE ONLY WAY IN
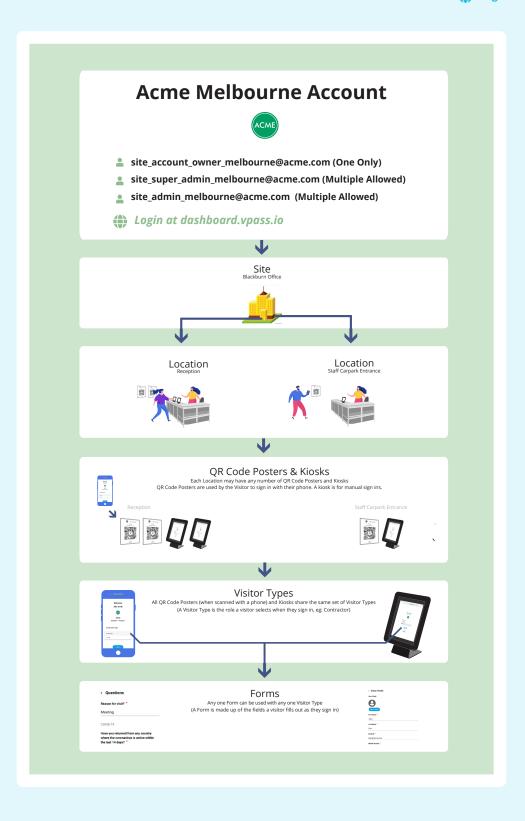
Acme Organisation

- organisation_account_owner@acme.com (One Only)
- organisation_super_admin@acme.com (Multiple Allowed)

Organisation login at org.vpass.io to access any Account

Acme Melbourne Account

ACME

- site_account_owner_melbourne@acme.com (One Only)
- site_super_admin_melbourne@acme.com (Multiple Allowed)
- site_admin_melbourne@acme.com (Multiple Allowed)

Login at dashboard.vpass.io

Site
Blackburn Office

Location
Reception

Location
Staff Carpark Entrance

QR Code Posters & Kiosks
Each Location may have any number of QR Code Posters and Kiosks
QR Code Posters are used by the Visitor to sign in with their phone. A kiosk is for manual sign ins.

Reception

Staff Carpark Entrance

Visitor Types
All QR Code Posters (when scanned with a phone) and Kiosks share the same set of Visitor Types
(A Visitor Type is the role a visitor selects when they sign in, eg; Contractor)

Forms
Any one Form can be used with any one Visitor Type
(A Form is made up of the fields a visitor fills out as they sign in)

Questions
Reason for visit? *
Meeting
COVID-19
Have you returned from any country
where the coronavirus is active within
the last 14 days? *

Acme Sydney Account

ACME

- site_account_owner_sydney@acme.com (One Only)
- site_super_admin_sydney@acme.com (Multiple Allowed)
- site_admin_sydney@acme.com (Multiple Allowed)

Login at dashboard.vpass.io

Site
Parramatta Office

Location
Lobby

Location
Rear Entrance

QR Code Posters & Kiosks
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Lobby

Rear Entrance

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All email addresses must be unique

Additional Accounts may be added to a group upon request